

	<p align="center">Constitution, Ethics and Probity Committee</p> <p align="center">2nd September 2014</p>
<p align="right">Title</p>	<p>Constitution Review</p>
<p align="right">Report of</p>	<p>Assurance Director</p>
<p align="right">Wards</p>	<p>None</p>
<p align="right">Status</p>	<p>Public</p>
<p align="right">Enclosures</p>	<p>Appendix A: Introduction Appendix B: Article 3 Appendix C: Article 7 Appendix D: Article 9 Appendix E: Article 10 Appendix F: Article 12 Appendix G: Responsibility for Functions Appendix H: Responsibility for Functions Annex A Appendix I: Responsibility for Functions Annex B Appendix J: Full Council Procedure Rules Appendix K: Meeting Procedure Rules Appendix L: Public Participation and Engagement Rules Appendix M: Access to Information Rules Appendix N: Budget and Policy Framework Appendix O: Financial Regulations Appendix P: Asset Land and Property Rules Appendix Q: HR Regulations Appendix R: Protocol for Member-Officer relations</p>
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<h2>Summary</h2>
<p>This report seeks discussion and approval of revisions to the Constitution based on the first cycle of meetings under the Committee system of governance.</p>

Recommendations

1. That the Committee recommend to Council that the Constitution be amended to incorporate the changes set out in this report and the track change versions attached at Appendix A to Appendix R.

1. WHY THIS REPORT IS NEEDED

- 1.1 The Committee system has had one cycle of meetings and as a result it has been observed how the Constitution works in practice and there are a number of changes proposed as a result to ensure the smooth running of Committees.

1.2 The following table represents the changes proposed to the section of the Constitution (in addition to minor factual corrections and typos) and the reasons for the changes

No.	Section	Reference	Issue Identified	Changes Made
1	Introduction to the Constitution	Appendix A Pages 43 to 48	Citizens Rights Section does not include latest constitutional provision for written questions to Full Council Minor matter - In the Explanatory Notes, the reference to the working day ending at 11pm it should however end at midnight.	Text amended to clarify that written questions to Full Council are permitted. Change explanatory note to 12am rather than 11pm.
2	Article 3- Citizens and the Council	Appendix B Pages 49 to 50	The reference to exclusion of press and public from meetings could imply that the whole of a meeting is closed to the public, not just when exempt items are being discussed.	At 3.01 (b) add the words 'part of' to 'the meeting is held in private'
3.	Article 7- Committees, Sub-Committees, Area Committees and Forums and the Local Strategic Partnership	Appendix C Pages 51 to 52	Local Strategic Partnership is referred to in the Constitution as a non-statutory body; however in fact this is an advisory Committee with co-opted Members.	Remove the term "non-statutory body" and replace with advisory Committee.
4.	Article 9- Chief Officers	Appendix D Pages 53	Duplication- it is unnecessary to list the specific functions that the Assurance Director can exercise on behalf of the Head of Legal or Head of Governance, as these are	List of functions removed.

No.	Section	Reference	Issue Identified	Changes Made
		to 56	already listed in Responsibility for Functions- Scheme of Delegation to Officers.	
5.	Article 10- Decision Making	Appendix E Pages 57 to 58	Paragraphs 10.04 and 10.05 are insufficiently clear on what Procedure Rules apply, and the difference between Full Council Procedure Rules and Meeting Procedure Rules.	Amendments made to clarify which Procedure Rules apply in particular situations.
6.	Article 12- Review and Revision of the Constitution	Appendix F Pages 59 to 60	Procedures to be followed to change governance system - this section still refers to changes from the Executive Leader and Cabinet system to the Committee System, and so needs to be updated following the authority's transition to the Committee system.	Within 12.01 further procedure added to change to a Cabinet system from a Committee system.
7..	Responsibility for Functions	Appendix G Pages 61 to 68	<p>Whilst having the power to appoint the Head of Paid Service Council also have a power to dismiss the Head of Paid Service, through the process described in the HR Regulations.</p> <p>The section in Paragraph 5.3 refers to Article 7 of the previous Constitution, in which Area Environment Sub-Committees exercised Executive in addition to Council functions and included provisions for Joint Meetings of Committees, and the relevant sections in that article. The issue about demarcation of boundaries is covered by a</p>	<p>Amend 1.14 of the Full Council Functions to include dismissal of the Head of Paid Service.</p> <p>Amend Para 5.3 to remove outdated reference and incorporate new para within Terms of Reference of Area Committees under Annex A.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>slight amendment in the description of Area Committees under their Terms of reference to make it clear they can only act on matters within their boundary.</p> <p>Paragraph 6.2 and 6.3 describe a process whereby the Chairman of the Area Committee or a specified number of Members of a Committee or Sub-Committee can refer the matter up to Full Council or its parent committee. The legal advice however is that this referral must occur <u>before</u> the decision has been taken at the relevant committee. In addition, 6.2 needs to make clear that any referral that is made must be within the terms of reference of the committee to which it is referred.</p> <p>Paragraph 6.6 and 6.8 need slight amendment to reflect the fact that, as they are no longer sub-committees, Area Planning Committees can refer, rather than refer <i>up</i>, matters to the Planning Committee. These must be matters that are within the Terms of Reference of the Planning Committee, albeit these are broadly defined in terms of town and country planning.</p> <p>Paragraph 6.8 refers to referring up and the last row</p>	<p>Amend 6.2 and 6.3 to state that the referral must occur before the Committee has made a decision on the recommendation. An amendment to 6.2 is also proposed to ensure that a referral can only be made where it is within the committee's terms of reference.</p> <p>Reference to 'referring up' changed to 'referring where within Terms of reference' at 6.6 and 6.8.</p>

No.	Section	Reference	Issue Identified	Changes Made
			states all other committees can refer up with 4 members where the Committee has more than 10 members – there is effectively no procedure where there is less than 10.	Replace Membership of 10 or more with 9.
8..	Responsibility for Functions Annex A	Appendix H Pages 69 to 100	<p>i) All petitions that contain between 2,000 and 6,999 signatures currently go to Policy and Resources Committee and then are allocated to the relevant Theme Committee. This has the effect of delaying consideration of the issue.</p> <p>ii). Contract Procedure Rules give theme committees a role to approve authorisation and acceptance of a procurement process but these are not made explicit within the Terms of References of the Theme Committees. As such it is recommended to add into each Theme Committee the specific reference to their procurement authority, in the context of the Contract Procedure Rules and the thresholds set out there.</p> <p>iii) Responsibilities for Neighbourhood Plans (as introduced by the 2011 Localism Act) are currently</p>	<p>Propose that each theme Committee has added to its terms of reference the ability to consider petitions relevant to its remit.</p> <p>Add for each theme Committee ‘Authorise procurement activity within the remit of the Committee and any acceptance of variations or extensions if within budget in accordance with the responsibilities and thresholds set out in Contract Procedure Rules.’</p> <p>Terms of reference of Policy and Resources, Assets Regeneration and Growth, Planning</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>divided between several bodies:</p> <ul style="list-style-type: none"> - Planning Committee – responsible for designating neighbourhood areas and neighbourhood forums for the purposes of neighbourhood planning - Assets, Regeneration & Growth – responsible for Neighbourhood Plans (for adoption by Full Council) - Area Committees – responsible for considering any proposals for Neighbourhood Planning under the 2011 Localism Act and proposing plans to the Assets, Regeneration and Growth Committee. <p>Responsibility for statutory plans ie the Local Development Framework (renamed as the Local Plan) rests with Policy & Resources Committee.</p> <p>It would be more appropriate to rationalise the number of committees that consider Neighbourhood Development Plans. It is suggested that Planning Committee should determine Neighbourhood Area and Forum designations and Neighbourhood Development Orders, while Policy and Resources approve development of statutory Local</p>	<p>Committees and Area Committees amended accordingly.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>Plan and Neighbourhood Plans, to enable a joined up approach to spatial planning policy. There would be no additional role for Assets Regeneration and Growth nor Area Committees.</p> <p>iv) General Functions Committee- includes the terms of reference to appointing representatives on outside bodies and appointing representatives on school governing bodies. Under Responsibility for Functions, function 1.8 of Full Council is to 'appoint representatives to outside bodies'. In addition it has been custom and practice for school governing body appointments to be made either at GFC or at Full Council, which meets more frequently. In these circumstances, and to ensure clarity, it is proposed that these be removed from the Terms of Reference of GFC with Full Council having sole responsibility.</p> <p>v) The report to Council on 15 July 2014 amended the existing powers for the Health Overview and Scrutiny Committee (OSC) to establish Joint Health OSCs with other Boroughs for NHS services that cross Borough boundaries, to allow Council to exercise those powers.</p>	<p>These two responsibilities deleted from GFC terms of reference, and Full Council responsibilities clarified that outside bodies includes school governing bodies, at 1.8 of Responsibility for Functions (Appendix G).</p> <p>Text amended to clarify that both HOSC and Council can establish a Joint Health OSC.</p>

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			<p>The recommendation needs clarifying to allow Council to have this power in addition to, and not instead of, the HOSC's powers. It was already agreed at Council that only Council could <i>appoint</i> members to these bodies.</p> <p>vi) The reference to the nature of the Local Strategic Partnership has been amended for the same reason as in Article 7 above.</p> <p>vii) Budget responsibilities of theme committees are ambiguous as they currently stand. Based on the financial regulations in place and the terms of reference of the Policy and Resources Committee, it is suggested that Theme Committees include a reference that they have responsibility to deliver services within their areas of responsibilities within their agreed budget, but have to recommend to Policy and Resources any other matter relating to budgets including budget proposals for the following year, fees and charges proposals, virements or underspends and overspends on their budget.</p>	<p>Text amended.</p> <p>New terms of reference for each theme Committee to cover submitting proposals on the Committee's budget for the following year and making clear that any changes to budget and proposals for fees and charges must go to Policy and Resources.</p>
9.	Responsibility for Functions – Officer of Scheme	Appendix I Pages 101	(i) It is proposed that in addition to the current delegations of the Monitoring Officer to authorise payments of up to	Add to delegated authority of the Monitoring Officer after to authorise payments of up to

No.	Section	Reference	Issue Identified	Changes Made												
	Delegation Annex B	to 124	<p>£5,000 in settlement of maladministration, to make it clear that this is before any finding by the Ombudsman, in accordance with Section 92 of the Local Government Act 2000.</p> <p>(ii) Each Theme Committee has within their terms of reference “grants to the voluntary sector within the remit of the Committee”, but there has been no de minimis level set or a delegation to officers for small amounts. It has been proposed that the Deputy Chief Operating Officer be delegated the responsibility to approve grants up to £5,000. This proposed level is based on the following numbers of grants being assessed year on year and the values:</p> <table border="1" data-bbox="725 997 1480 1390"> <thead> <tr> <th data-bbox="725 997 972 1177">Range</th> <th data-bbox="972 997 1225 1177">Number of grants assessed 2012/13</th> <th data-bbox="1225 997 1480 1177">Number of grants assessed 2013/14</th> </tr> </thead> <tbody> <tr> <td data-bbox="725 1177 972 1251">£0 - £500</td> <td data-bbox="972 1177 1225 1251">1</td> <td data-bbox="1225 1177 1480 1251">0</td> </tr> <tr> <td data-bbox="725 1251 972 1323">£501 - £1000</td> <td data-bbox="972 1251 1225 1323">2</td> <td data-bbox="1225 1251 1480 1323">3</td> </tr> <tr> <td data-bbox="725 1323 972 1390">£1,001 - £2,000</td> <td data-bbox="972 1323 1225 1390">2</td> <td data-bbox="1225 1323 1480 1390">1</td> </tr> </tbody> </table>	Range	Number of grants assessed 2012/13	Number of grants assessed 2013/14	£0 - £500	1	0	£501 - £1000	2	3	£1,001 - £2,000	2	1	<p>£5,000 in settlement of maladministration “before any finding by the Ombudsman, in accordance with Section 92 of the Local Government Act 2000”.</p> <p>Under the Scheme of Delegation insert delegations of the Deputy Chief Operating Officer (Deputy Section 151 Officer) to include approving issuance of grants to the voluntary sector for amounts up to £5,000.</p>
Range	Number of grants assessed 2012/13	Number of grants assessed 2013/14														
£0 - £500	1	0														
£501 - £1000	2	3														
£1,001 - £2,000	2	1														

No.	Section	Reference	Issue Identified			Changes Made
			£2,001 - £5,000	8	7	
			£5,001 – £10,000	12	12	
			Total	25	23	
			<p>The proposal of officers approving grants less than £5,000 will mean approximately half will be approved by a Committee.</p> <p>(iii) Section 1.10 sets out delegated powers in respect of virements, in consultation with the Committee Chairman concerned. In Financial Regulations it states that this power is exercised in consultation with the Chairman of Policy and Resources Committee. It is proposed to change section 1.10 to ensure consistency with Financial Regulations.</p> <p>(iv) Section 1.11 sets out some powers of the Section 151 Officer over land and property transactions. These have not been updated to reflect the thresholds included within the Asset, Land and Property Rules that were revised and agreed by Council in the constitutional review. It is suggested that this section is deleted to avoid duplication and ensure consistency of future updates.</p>			

No.	Section	Reference	Issue Identified	Changes Made
			<p>(v) Likewise, the table of powers delegated to the Chief Operating Officer (COO)/Director of Finance includes a section on powers in respect to Assets, Land and Property where the thresholds are out of date. It is proposed this section remains but only sets out the general powers and refers to the Asset, Land and Property Rules as the source for setting out the exact rules and thresholds. Again this will ensure consistency in future by only updating in one place.</p>	<p>Fourth row from top in COO delegation amended to take out reference to specific thresholds and say that this power must be exercised in accordance with the powers set out in the Asset, Land and Property Rules and legislation relating to Best Consideration.</p>
10.	Full Council Procedure Rules	Appendix J Pages 125 to 136	<p>Timetabling</p> <p>Provision for adjournment motions was agreed by Council in April 2014. It was ambiguous whether the provision that no such motions can be discussed after 10.00pm could be overridden by the Mayor's powers to extend the meeting beyond 10.00pm so it has been made explicit that this is not the case.</p> <p>The powers of the Mayor, or person presiding, to extend the time is currently only set out in Meeting Procedure Rules, and so for completeness and easy reference a</p>	<p>Clarification that adjournment debates cannot take place after 10.00pm even if the Mayor has extended the time for business.</p> <p>Additional para 2.2 cross-refers to Meeting Procedure Rules to set out the Mayor's powers to extend the meeting time.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>section has been added to these rules at 2.2.</p> <p>Decisions</p> <p>Currently it is not included within the Constitution that decisions shall be taken by a majority of those Members present and voting (although this is the practice), except where statute requires a higher threshold, such as a requirement for a nem com vote to depart from proportionality.</p> <p>Rules of debate</p> <p>Rule 20.3 allows for reports of Committees to be debated by opening up by the Chairman or Vice Chairman of the relevant Committee and allowing for one more speaker i.e the Leader of each of the other groups, or another member of their group.</p> <p>Rule 21 does not specify the time available for each speaker on other items of Council business (eg reports from Committees or Officers). A suggested set of timings is included which codifies existing custom and practice,</p>	<p>It is proposed to add to 15.2 “Decisions shall be taken by a majority of those members present and voting except where specific provisions in this Constitution provide otherwise.”.</p> <p>The Committee is asked to consider whether providing a cap on the number of speakers is appropriate.</p> <p>The Committee is asked to consider the suggested amendment at Rule 21.2 which sets out timings.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>while still allowing the Mayor discretion.</p> <p>Whilst Council has discretion as to its Standing Orders, it is normal for SOs to provide that the mover of a motion may accept an amendment put forward by another member, and remain the mover of the motion, but that where an amendment is carried against the mover, then the mover of the amendment becomes the mover of the substantive motion, and so has the right to sum up at the end of the debate.</p> <p>The order of business at Full Council is discretionary. To aid in the running of the meeting it is proposed that the Questions to the Leader be changed to be first on the agenda after the formalities.</p>	<p>The Committee is asked to discuss whether 20.4 should be changed to ensure that the mover of the substantive motion has the right to end the debate.</p> <p>Part 3 – Questions to the Leader becomes Part 2, and Part 2 Statutory Council Business now becomes Part 3.</p>
11.	Meeting Procedure Rules	Appendix K Pages 137 to 146	<p>Clarify under Members Rights – Member items for the agenda whether a Member’s entitlement to one item of business would include any notice of motion referred by Council. This is to ensure that an item referred from Full Council to a Committee does not count as a Member Item.</p> <p>Rule 12 refers to the circumstances where a referral is</p>	<p>Add under 6.1 “A referral from Full Council will not count as a Member Item for the purposes of this rule”.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>made to a Committee or Council. It refers to situations where a referral may occur. The provisions in general are confusing and need revision in the light of the new committee system. For example, there is a reference to Planning Committee and General Functions Committee which dates back to the old constitution. The circumstances in which referrals may take place are set out in clause 6 of part 15 and duplication is not advisable. It is therefore suggested that this section should simply refer to clause 6 and require that the original report should be submitted to the Committee or Council as appropriate.</p>	<p>Much of this rule has been deleted and the remainder amended slightly to leave a flexible clause to provide that reports are submitted to the relevant meeting along with any recommendations made.</p>
12.	Public Participation and Engagement	Appendix L Pages 147 to 152	<p>Should Committee agree the proposed change set out above to refer petitions (of 2000-6999 signatures) directly to theme committees rather than Policy and Resources Committee, then the procedure in Section 6.9 will be streamlined to reflect the fact that the Committee considering the issue will be empowered under its Terms of Reference to take its own decision on how to respond.</p> <p>In addition there is no current procedure in the Constitution for Committees to establish Task and Finish</p>	<p>Section 6.9 has been amended to remove requirement for relevant Committee Chairman to attend, since it will be within that Committee's Terms of Reference in any event, and to set out accurately the options available to the Committee to act.</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>Groups or Panels (This does not prevent Members establishing an informal working group to inform the options presented should the Committee request Officers to bring forward a report on the matter to a future committee).</p>	<p>Deletion of Task and Finish Group or Panel as a possible response to petition.</p>
13.	Access to Information Rules	Appendix M Pages 155 to 162	<p>The reference in the heading to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 is no longer required, following the transition to a Committee system.</p> <p>Section 13 - Members' additional rights of access – Members also have a common law "need to know" in respect of any information held by the Council which they need to have access to in order to be able to discharge their functions as a Councillor effectively. Members must state the reason why they need the information when requesting it.</p> <p>In addition, when inspecting documents that a Councillor has a right to inspect there are some procedures that would be useful to guide Members and Officers on how that might occur. These guidelines are not set out in the</p>	<p>Remove reference to Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from the list of references.</p> <p>Add to 13.1 the following: "Members have a common law right of access to council documents based on a "need to know". When making a request Members should clearly state the reason why they need the information they have requested.</p> <p>Add after 13.5 the following as paragraph 13.6:</p> <p>Where it is not appropriate to send a Member a document on the grounds it is confidential or exempt the following procedures will be adopted for inspection, keeping in mind</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>law; they are discretionary and stand as a protocol for that inspection process.</p>	<p>paragraph 13.3:</p> <ul style="list-style-type: none"> - Members should have access to the information for supervised reading. - This means that the Member must attend mutually agreed council premises to read the documents. - A paper or electronic copy will not be supplied in these cases nor will photocopying be permitted. - An officer with sufficient understanding and experience to answer any questions should be present, as should a lawyer - In some circumstances Members may be asked to sign confidentiality agreements
14..	Budget and Policy Framework	Appendix N Pages 163 to 166	<p>The budget and policy framework needs to be amended to set out the specific role for theme committees in budget preparation as they present ideas and options to Policy and Resources Committee for final approval.</p> <p>The Budget and Policy Framework still refers to the</p>	<p>Add within section 3 “procedure for policy development” the following:</p> <p>“(c) Policy and Resources will take into consideration consultation and proposals from theme committees.”</p> <p>Remove section 4 and renumber remaining</p>

No.	Section	Reference	Issue Identified	Changes Made
			<p>Leader (Part 4 adoption of the budget and policies within the statutory framework) which is more appropriate for the Executive Model of governance.</p> <p>The Budget and Policy Framework (section 7) allows in year changes to the statutory policy framework in some circumstances. This does not fit in with the intention for this to be restricted to Council. Provision for urgent decisions is already catered for in section 6..</p>	<p>sections.</p> <p>Remove the latter part of Section 7.</p>
15.	Financial Regulations	Appendix O Pages 167 to 192	The financial regulations are silent on the role of Theme Committees in the budget process. It is suggested that a statement is added on their role in producing proposals for the Policy and Resources Committee.	Add in “Annual Budget Setting” the following: 4.3.3 “Theme Committees will work up proposals for Policy and Resources Committee consideration”.
16.	Asset Land and Property Rules	Appendix P Pages 193 to 204	It is suggested that references to the Senior Responsible Officer (the senior officer responsible for client side management of estates) be replaced by a reference to Approved Officer, which would follow the definition in Contract Procedure Rules of a Director, Assistant Director or Head of Service with relevant responsibilities). This allows this power to be exercised by more than one person, for example either the Assistant Director or the	Definition at Para 13 and Tables 1 and 2 changed.

No.	Section	Reference	Issue Identified	Changes Made
			<p>Head of Estates.</p> <p>The implication of this is that there is also a single authorisation process for transactions of up to £10,000 and £25,000, simplifying the Constitution.</p>	<p>Descriptions of Officers in Annex A and B changed, and Rows A and B in Table 1 become a single row.</p>
17.	HR Regulations	<p>Appendix Q</p> <p>Pages 205 to 210</p>	<p>Disciplinary Action – the Chief Executive and the Monitoring Officer should have the specific power to appoint a Designated Independent Person.</p>	<p>Under 2.1.6 (a) second column add “The Head of Paid Service has the power to appoint a Designated Independent Person. Where the process involves the Head of Paid Service the Monitoring Officer shall have this power”.</p>
18.	Protocol for Member Officer Relations	<p>Appendix R</p> <p>Pages 211 to 224</p>	<p>The Code Is endorsed by all Group Leaders so needs amending to reflect that there are now only two Political Groups.</p> <p>Section 2.4 includes a description of scrutiny work - the nature of work is still broadly true but an amendment ‘holding the committee and officers and other public services’ would more accurately reflect the specific Overview and Scrutiny arrangements that still survive now that an Executive form of governance has been replaced by a committee form of governance.</p>	<p>Signatories changed.</p> <p>Text added.</p>

2. REASONS FOR RECOMMENDATIONS

- 2.1 The Constitution, Ethics and Probity Committee are required under their terms of reference to proactively review and keep under review all aspects of the Constitution. These proposals are recommended to ensure the smooth running of the Council.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 None considered. The options proposed in this report have been put forward as a result of experience so far in operating the Constitution, for the Committee to consider whether changes are required.

4. POST DECISION IMPLEMENTATION

- 4.1 The recommendations will form part of a report for Full Council to make final approval.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 Barnet London Borough Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. By keeping the Constitution under review it ensures that the framework in which the Council is governed supports the delivery of corporate priorities and performance.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 There are no resource implications as a result of these proposals.

5.3 Legal and Constitutional References

- 5.3.1 There are no legal issues in the context of this report.

- 5.3.2 The Council's Constitution under Responsibilities for Functions - the Constitution, Ethics and Probity Committee terms of reference includes "proactively to review and keep under review all aspects of the Council's Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council".

5.4 Risk Management

- 5.4.1 The process of managing changes to the Constitution through the Constitution Ethics and Probity Committee ensures that the proposals are developed through Member participation and consideration.

5.5 Equalities and Diversity

5.5.1 The decision making processes of the Council, as enshrined within the Constitution, need to be transparent and accessible to all sectors of the community.

5.6 Consultation and Engagement

5.6.1 None in the context of this decision.

6. BACKGROUND PAPERS

6.1 None.